

WORLD SERVICE – BOARD OF TRUSTEES MEETING

December 17, 2023

Meeting opened at 9:00 AM PT/12:00 PM ET/7:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 8 voting members present and 1 visitor

Motion was made and seconded to approve the October 22nd minutes. Approved with 8 yes votes

11 polls approved

Please select hours per day IWSC should be scheduled 7=5, 6=4

Do you approve the ICAR be sent to the fellowship 5 yes, 1 no

Do you approve sending the letter to Region One 6 yes

Do you agree with the response to the Dual Member? 6 yes, 2 suggested changes

Do you approve the Outreach Service Learning PPT and Facilitator Notes to go through the process for service and outreach literature and materials? 7 yes

Please vote for your choice of Students and Professionals to go to the IWSC for conference approval. 7 for #1, 1 for #2

Should the Outreach Instagram account continue? 8 yes

Do you approve the revised S-338FR Nar-Anon House Party - Service Workshop to go out for Fellowship Review? 8 yes

Do you approve the revised Suggestions for Starting a Virtual Group to go to the IWSC? 6 yes

Do you agree Region One can send a Delegate and Alter Delegate to IWSC and WSC even though their printing contract is cancelled. 4 yes, 4 abstain

Do you agree letting a perspective board member sit in on a board meeting? 7 yes

Nar-Anon Family Group Headquarters, Inc. (1) (2)	
Snapshot financials	
<i>Through November 30, 2023</i>	
Income:	
Literature Sales	209,281.04
Donations	120,903.61
Royalty Income	4,353.32
Total Income:	334,537.97
Expenses:	
Production Costs	(145,034.40)
Payroll Costs	(153,499.46)
Operating Expenses	(84,840.38)
Total Expenses:	(383,374.24)
Other Income:	
Payroll Tax Refund - Employee Retention Credit - Covid-19	
Economic Relief CARES Act	21,707.83

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Other Income & Expenses	675.89
Total Other Income:	22,383.72
YTD Net Income:	(26,452.55)
Operating Cash Analysis	
As of 11/30/23	
General Account	42,271.31
Prudent Reserve Account	20,000.00
Less Credit Card Debt (3)	(6,371.86)
Available Operating Cash:	55,899.45
As of 12/16/23 (WSB Meeting)	
General Account	39,883.43
Prudent Reserve Account	20,000.00
Less Credit Card Debt (3)	(8,905.28)
Available Operating Cash:	50,978.15
<i>(1) No WSC income or expenses reflected here.</i>	
<i>(2) Until fiscal year is closed on 12/31/23, these financial statements may be subject to revisions. Any significant revisions will be documented.</i>	
<i>(3) Credit card balance paid in full monthly - does not coincide with reporting date above.</i>	

The treasurer will include a comparison of salaries in the report for the IWSC.

We will send the accounting firm \$\$ for the work on our 990.

WSO update:

Literature sales are improving as groups go back to f2f. Donations were down in November, but are picking up in December. We are beginning to see royalties and donations. Phyllis and Cathy are still looking for a new location. We currently 3000 sq ft, but 2000 sq ft will necessitate us to have to eliminate something in the office. Looking within a 25 square mile radius. Something that was found was too far out and we would need to hire new office staff because they would not be able to drive that far. Cathy is going to contact a business realtor. The board is going to prepare a report for the IWSC listing what has been looked at thus far.

Old Business

WSB Inventory – an inventory was created containing 60 questions. Questions will be added regarding the board mission and the principles of our program. It will go out to all of the board members and then a poll will go up.

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Break at 1:25 ET

Roll call after break
8 voting members

No prudent reserve at this time.

Remove Loom video from the agenda at this time.

Budget review after the year closes. We will move it on the board calendar to the February meeting.

Outreach Service Learning PPT – remove comments and it is ready to go out for Fellowship Review.

The Nar-Anon House Party – Service Workshop will also go out.

Region One Iran

Hamid has to be the one to close the registration.

We will send a letter in Farsi to all three regions. Will work on the letter stating their printing contract will not be reinstated at this time. Also, that their delegate and alternate delegate can be seated at the IWSC and WSC and they can submit common welfare topics.

New Business

CWT from the board – GLS and GWS, will work on the wording.

The meeting closed with the Serenity Prayer at 11:58 a.m. PT, 2:58 p.m. ET, 9:58 p.m. SAST

The next regular meeting is February 25, 2024 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.