

WORLD SERVICE – BOARD OF TRUSTEES MEETING

June 25, 2023

Meeting opened at 9:07 AM PT/12:07 PM ET/8:07 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 8 voting members present

Motion was made and seconded to approve the May 6th minutes. Approved with 6 yes votes and 2 abstentions

The poll for Traditions Workshop proposal moving forward in the service/outreach process was approved.

Financials: (1)

Snapshot financials

Through May 31 2023

Income:

Literature Sales	100,163.88
Donations	49,860.32
Royalty Income	2,244.58
Total Income	152,268.78

Expenses:

Production Costs	(77,756.27)
Payroll Costs	(70,251.40)
Operating Expenses	(38,189.55)
Total Expenses	(186,197.22)

Other Income:

Payroll Tax Refund – Employee Retention Credit – Covid-19

Economic Relief CARES Act	21,707.83
Other Income & Expenses	190.05

Total Other Income 21,897.88

YTD Net Income: 12,030.56)

Operating Cash Analysis (as of World Service Board Meeting)

As of 04/21/23

General Account	68,410.74
Prudent Reserve Account	20,000.00
Less Credit Card Debt (2)	(11,543.68)

Available Operating Cash 76,867.06

As of 06/23/23

General Account	50,106.35
Prudent Reserve Account	20,000.00

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Less Credit Card Debt (2) (13,026.96)

Available Operating Cash 57,079.39

(1) No WSC income or expenses reflected here.

(2) Credit card balance paid in full monthly – does not coincide with reporting date above.

WSC 2023 Contribution(s) & Expenses

Contributions/Donations

WSC Equalized Expense Contribution 17,079.03

WSC Donated Credit Card Miles 1,221.26

Total Contributions/Donations 18,300.29

Expenses

Conference Lodging 10,493.12

Conference Meals 781.98

Conference Professional Fees 3,000.00

Conference Travel 1,423.73

Conference Supplies 2,215.36

Conference Personnel Expenses 2,499.37

Conference Misc Expenses 453.02

Total Expenses 20,866.58

WSC Account Balance (2,566.29)

Discussion on WSC income and expenses.

We will post snapshot financials every month instead of bi-monthly. Yes, by consensus.

Income will be separated by donations / literature sales / royalties. Yes, by consensus.

We will get a credit card for the WSC account. Yes, by consensus.

Break till 10:25 a.m. PT, 1:25 p.m. ET, 7:25 p.m. SAST

Roll call after break: 8 voting members present

WSO Update:

There has been a dip in donations, but more meetings are going back to face-to-face.

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Literature available on Google Play: *SESH, Blue Booklet, 31 Days in Nar-Anon, Serenity Connection Volumes I and II* and 2 Spanish pieces.

We can make gift cards available in the web store. Yes, by consensus.

We still have 5 employees in the office, volunteers are down at this time.

We will check into the ability to send books to others via Google Play.

Old Business

- Nar-Anon 36 12 Steps as an e-book. Yes, by consensus.
- Best Practices Ad Hoc – Paula, Shanet, Linda, and 6 others. They will select their own chair. Paula will take the lead to get them started.
- Discussion on changes to by-laws till next meeting.

New Business

- Translation committee process – reviewed by language, then approved, then goes into a folder. Can the WSB send a list of regions with contracts? Yes, by consensus.
- Will schedule a roundtable for a later date with all the committees.
- July 23rd roundtable with website committee 9 a.m. PT, 12 p.m. ET, 6 p.m. SAST
- Outreach request to use Thought for Today on Instagram. Yes, by consensus.
- We would like Outreach to self-evaluate the success of anonymity and keeping it fresh with content.

The meeting closed with the Serenity Prayer at 11:47 a.m. PT, 2:47 p.m. ET, 8:47 p.m. SAST

The next regular meeting is August 27, 2023 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.