



## WORLD SERVICE – BOARD OF TRUSTEES MEETING

February 28, 2021

Meeting opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

Roll call: 6 voting members present.

Motion to approve the minutes was made and seconded.

Vote: 5 Yes, 0 No, 0 Abstained

Financials: 2020 database has been reconciled by the CPA.

Reports submitted:

- Profit and Loss – January 1, 2020 – December 31, 2020
- Balance Sheet – December 31, 2020
- Bank – February 4, 2021
  - General Account: \$89,638.41
  - Prudent Reserve: \$20,000.00
  - WSC Account: \$36,632.46
  - Credit Balance: \$13,819.76
- Final Balance pdf – February 4, 2021 \$95,818.65
- Final Balance Spreadsheet – October 25, 2018 – February 4, 2021
- Stripe Comparison, Jan. 1, 2019 – December 31, 2019 vs Jan. 1, 2020 – December 31, 2020. Net volume from sales is down \$317,700 (24.8%)
- Income Sources – 2020 vs 2019. Literature sales decreased by 46%. Donations increased by 46%.

The Budget and Finance Committee completed its research on alternatives to the donation page of the website. Various collection agencies i.e., PayPal, Stripe, etc. charge a transaction fee of 2.0% to 2.9% and suggest we negotiate to have those fees reduced. The current donation button does accommodate international donations via valid internationally recognized credit cards. The committee also discussed increasing the flexibility of the donation button to allow for repeat donations and will work with the Website Committee to achieve this goal.

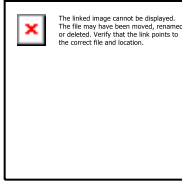
It was pointed out that the Website Committee does not have input in the functionality of the donation button. The Budget and Finance Committee was asked to research other donation alternatives.

Donations of the difference between equalized expenses received for the postponed 2020 Conference and the 2021 virtual Conference will go into the general fund as donation from the applicable region.

Secretary joined the meeting at 9:30 AM PT/12:30 PM ET/6:30 PM SAST.

WSO Update & Needs

- The office is maintaining stock levels.
- Group orders are increasing. Orders by individual members make up 90% of all orders.
- Paper orders received: 4.



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- New Newsletter subscriptions: 10.
- Donations are being received.

### Old Business

- A new form, similar to the one created for Recovery Literature, will be created for Service Literature going out for fellowship review.
- **Reduce Newcomers' Welcome on website to 25% of the total.**

### New Business

- **New officers'** nomination form and ballot form to be prepared and sent to the Conference Facilitator.
- Finding a Sponsor service pamphlet (P-101) was revised to replace the yellow book as a resource with the Nar-Anon 36. It will be given a new publication date.
- A change to GLS approved at the 2014 WSC was never updated.
- 20 Questions will be labeled "... **may be photocopied.**"
- If the Narateen Handbook is approved at the WSC, changes to similar language in the GLS will be made by the Literature Committee.
- WSO will be asked to add templates for all literature documents be added to the Literature Committee Dropbox account.
- Duties of the Assistant Executive Director position need to be approved. Assistant Chair will send the proposed duties to the BOT for review. Two members agreed to research salary ranges.
- Going forward WS Committee quarterly reports to the BOT may be replaced with meetings at regularly scheduled times to be determined.
- 3 members will prepare a report from the BOT to the WSC.  
WS Committee reports for the WSC will be due to the board on March 31, 2021.  
The BOT folder to the 2021 WSC will contain the BOT report and the WS Committee reports.
- The BOT will host a roundtable after conference for the fellowship at-large to familiarize members with the BOT and Executive Director. An article will be placed in the next Serenity Connection.
- The WSC Committee was asked to notify the fellowship of the WSC daily operating times as soon as possible.
- Going forward minutes of the Executive Committee meetings will be circulated by email for approval prior to the upcoming BOT meeting.

Motion to close the meeting was made and seconded. The meeting closed with the Serenity Prayer at 10:28 AM PT/1:28 PM ET/7:28 PM SAST.

The next meeting is April 28,2021 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.