



## WORLD SERVICE – BOARD OF TRUSTEES MEETING

October 27, 2019

Meeting was held by Skype and opened at 9:00 AM PT/12:00 PM ET/6:00 PM SAST with the Serenity Prayer.

The Twelve Concepts were read.

**Roll call:** 6 voting members present.

**Approval of Minutes:** Motion to approve the August 25th meeting minutes was made and seconded.

Minutes of August 25, 2019 were approved.

Vote: 4 Yes, 2 Abstain

\*At 12:05 PM ET– Secretary joined call (7 voting members present)

**Secretarial Housekeeping:** Motion to approve 2 polls posted since the August meeting was made and seconded.

Vote: 6 yes (unanimous) (Poll listed on page 3)

### Financials:

- Reports submitted:
  - US Bank – 21 October 2019
  - Stripe Comparison, Jan. 1, 2018 – Aug. 31, 2018 vs Jan. 1, 2019 – Aug. 31, 2019
  - P&L - Jan-June 2019 vs Jan-June 2018
  - Balance Sheet - August 2019 vs 2018
- Highlights:
  - Account balance: \$151,480.57
  - General Fund: \$132,230.57
  - Prudent Reserve: \$19,250.00
  - Credit Owed: \$18,034.44
  - Stripe Report: Net volume down approximately \$30,000
  - Literature Sales are down \$32,327.08
  - Net Operating Income is down \$27,542.40
  - US contributions are up \$2,236.71
  - International contributions are up \$685.32
  - Total Assets are down \$13,739.02

### WSO Update & Needs:

- WSO has 3 staff members and continue to look for another part-timer to handle Stripe data entry which can be time consuming. Experience should speed up the process.
- Production is going well and stock levels are being maintained.
- Copyright registrations submitted for: SESH, the Journal, 31 Days in Nar-Anon and Nar-Anon 36: Steps 1 -12.
- Bookmark template will be given to WS Literature Committee to format the prayer approved at the 2018 WSC.



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### New Business

- Royalty contracts: A motion to give the Executive Director authority, when hardship consideration is requested, to amend the contract to reflect royalties based on 10% of total sales for the region in question was made and seconded.  
Vote: 7 yes (unanimous)

\*We took a break at 1:20 PM ET and resumed at 1:38 PM ET.

- Yahoo Groups will no longer be available for uploading document beginning October 28, 2019. And, beginning December 14, 2019 it will no longer host user any created content. Sending and receiving emails will continue to be available. Going forward the BOT will use Dropbox for documents including WS committee reports and Yahoo Groups for emails. WS committees will have to upload their reports into the designated folder in Dropbox.

Marie will transition BOT documents to Dropbox and review the delegates Yahoo group to see if there are any documents that have to be moved.

The next meeting is December 15, 2019 at 9:00 AM PT/12:00 PM ET/6:00 PM SAST.

The call ended at 11:06 AM PT/2:06 PM ET/8:06 PM SAST.



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### **Secretarial Housekeeping**

1. Do you agree to change the Royalty Contract verbiage? From: "...10% of the listed selling price on the NFGH, Inc. website." To: "...10% of the local selling price."

Results: Yes – 3, No – 3